

Present	Fr. Mosimann, Pastor	Dan Fagerli	Charlie Rash	Wendy Wagner
Members:	Mary Davis, Chair	Carol Hertz	Kate Trask	Jim Wynn
	Mariano Buitrago	Tom Hudes	Ken Tschida	

1. Opening Prayer and Review of Minutes

Fr. Mosimann opened the meeting with a prayer at 7:30 PM. The minutes from the last meeting were approved.

2. New Church Report

Most items on the punch list have been completed, and now we are correcting a bathroom duct, a gutter, and better securing the bells in the tower. We are still investigating replacing the lights above the frieze with more efficient bulbs. We will be remodeling the steps leading to King Street to VDOT standards. The sound company is investigating where to run the wires in the least unobtrusive way possible, and we will need to use alternate speakers until our final speakers are installed. We recently sent pledge statements and are receiving make-up payments. So far we have collected \$4.963 million through the pledge program, which ends in 2014, and the memorials program continues to go well.

3. Committee Reports

Mr. Hudes reported that the six parishes in the area raised almost enough money to purchase two ultrasound machines, not just one. They are looking for a recipient for the second machine and thank the parish for their generous support.

The Finance Committee reported that our collection was 13% better than plan, but 15% less than the previous report (possibly due to the sound system and the economy). Expenses were 14.2% worse than plan but 11.2% better than the last report, which carried front-loaded expenses from the new church.

The dates September 21 and 22 were selected for Sign-Up Sunday. The group is discussing a guest speaker about community and stewardship success stories.

4. Old and New Business

Ms. Sheehan and Mr. Buitrago reported the redesigned website went live and received a record number of visitors in December.

Fr. Mosimann reported that the new mass times are working well. Ms. Trask suggested some traffic changes, including adding a barricade to turning left at the first entrance and creating one-way flow.

Fr. Mosimann described new procedures for Eucharistic ministers and will have meetings to explain expectations: to serve when assigned, be prepared to serve when not assigned, live in accordance with the church, and offer 30 minutes of adoration a week.

Ms. Trask asked about how people are chosen to bring up the gifts. Mr. Wynn explained that the ushers try to find a nicely-dressed family. Fr. Mosimann may put a note in the bulletin telling parishioners that if they want to bring up the gifts, they should dress in their Sunday best and ask the ushers.

Fr. Mosimann announced that he has been appointed the head of the Deanery.

6. Next Meetings and Adjournment

The next meeting was scheduled for March 6. After Fr. Mosimann led a closing prayer, the meeting adjourned at 9:30 PM.