

*Office of Religious Education*  
*St. John the Apostle Catholic Church*  
101 Oakcrest Manor Drive, NE Leesburg, VA 20176  
Telephone: 703-777-1317 Fax: 703-771-9016 Email: [Diana@stjohnleesburg.com](mailto:Diana@stjohnleesburg.com)

Dear Parents,

Registration for the religious education year is now open. Please download and complete *one registration form per child being enrolled*. Complete all information and return the forms with your payment to the Office of Religious Education. If you are registering a child new to the program (Kindergarten, first grade, or new to the parish), please be sure to include a copy of your child's Baptismal Certificate. **The paperwork cannot be processed without the Baptismal certificate.**

The fees for the program are \$100.00 for one child, \$150 for two children and \$200 for three or more. You may pay in one payment, pay in three installments, or contact us if the fees are a hardship, and we will make other payment arrangements. All conversations of this nature are kept strictly confidential, and no child is ever left out of the program due to financial hardship.

Classes are filled on a first-come, first-filled basis. Be sure to **choose at least three** days and time **options** when completing the Class Choice section of the form. *Unfortunately, we are unable to make accommodation for sports or other extracurricular activities after a child is placed.*

After all required information has been received and processed, you will be notified of the day and time for which your family has been scheduled. Once all volunteer catechists are in place, you will be notified of your child's catechist name and classroom number.

If you are interested in volunteering as a Catechist or Catechist aide, please let us know. We are always thrilled to welcome new volunteers. The Diocese has in place a Protecting God's Children program, which requires anyone having any significant contact with children to complete security paperwork and take a one-time class before one is allowed to enter a classroom. It is well worth the effort, as the rewards of being a catechist or aide are numerous.

Please return the forms to the Office of Religious Education. You may drop them off during business hours (9:00-5:00) or post them to:

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If you have any questions or concerns, please contact us at 703-777-1317, ext. 110 or email [Diana@stjohnleesburg.com](mailto:Diana@stjohnleesburg.com). God bless.

In Christ's peace,

Diana Solomon  
Assistant Director of Religious Education