

*Office of Religious Education
St. John the Apostle Catholic Church
101 Oakcrest Manor Drive, NE Leesburg, VA 20176
Telephone: 703-777-1317 Fax: 703-771-9016 Email: Diana@stjohnleesburg.com*

Dear Parents,

Please download and complete one registration form per child being enrolled. Complete all information and return the forms with your payment to the Office of Religious Education.

If you are registering a child new to the program, please be sure to include a copy of your child's Baptismal Certificate. No registration form will be accepted without a copy of the Baptismal certificate, unless the sacrament of Baptism has not yet been received.

The fees for the program are \$100.00 for one child, \$160 for two children and \$180 for three or more. There is also an additional fee of \$30 for First Communion preparation. You may pay in one payment, pay in three installments, or contact us if the fees are a hardship, and we will make other payment arrangements. All conversations of this nature are kept strictly confidential, and no child is ever left out of the program due to financial hardship.

Classes are filled on a first-come, first-filled basis. Be sure to choose at least three days and time options when completing the Class Choice section of the form. Unfortunately, due to the size of the program and limited class space, we are unable to make accommodation for sports or other extracurricular activities after a child is placed. After all required information has been received and processed, you will be notified of the day and time for which your family has been scheduled.

Once all volunteer catechists are in place, you will be notified of your child's catechist name and classroom number. If you are interested in volunteering as a Catechist or Catechist aide, please let us know. We are always thrilled to welcome new volunteers. The Diocese has in place a Protecting God's Children program, which requires anyone having any significant contact with children to complete security paperwork and take a one-time class before one is allowed to enter a classroom. It is well worth the effort, as the rewards of being a catechist or aide are numerous.

Please return the forms to the Office of Religious Education. The deadline for returning students is August 15. You may drop them off during business hours (9:00-5:00) or post them to: Office of Religious Education St. John the Apostle 101 Oakcrest Manor Drive, NE Leesburg, VA 20176 If you have any questions or concerns, please contact us at 703-777-1317, ext. 110 or email Diana@stjohnleesburg.com. God bless.

In Christ's peace,

Diana Solomon
Assistant Director of Religious Education