

## **ST. JOHN THE APOSTLE PRESCHOOL REGISTRATION INFORMATION 2018-2019**

**“St. John the Apostle Preschool serves  
to nourish the minds, bodies, and spirits of preschool  
children as they begin their journey of faith.”**

St. John the Apostle Preschool is a developmental preschool committed to learning and the spiritual development of our three and four year-old children. Our program encourages educational and religious growth and development in a stimulating, age-appropriate setting. Stories, games, music and art are used to encourage learning at all stages of child development and provide a nurturing environment. Our activities are hands-on and child-centered. We believe that our three and four year-old children should have fun while learning. Our focus is on the “whole child.” Special attention is given to the social, developmental, spiritual, and physical growth of the children.

### **SCHEDULE**

School begins in early September and ends in late May. St. John’s follows most of the Loudoun County Public Schools calendar including delays/dismissals due to inclement weather. The three year-old classes meet Tuesday and Thursday from 8:45am to 11:30am and 12:15pm to 3:00pm. The four year-old classes meet Monday, Wednesday, and Friday. The four year-old classes meet from 8:45am to 11:30am and 12:15pm-3:00pm. The new four year-old extended-day class meets from 8:45am to 2:00pm Monday, Wednesday, and Friday. All classes meet in Rooms 5, 7, and 8 in the Preschool, located in the St. John the Apostle Parish Center at 101 Oakcrest Manor Drive, NE, Leesburg, Virginia 20176. The three year-old classes have a maximum of thirteen students and the four year-old classes have a maximum of fifteen students. Each class is taught by a teacher and a teaching assistant. Parents are asked to assist by bringing snacks on a rotating basis, volunteering as teaching staff substitutes, and acting as class representatives or in other capacities.

### **APPLICATIONS**

Preschool registration begins on Monday, January 8, 2018. A child is eligible for the three/four year-old class if the child will be three/four by September 30, 2018. **All students must be completely potty-trained before the start of school.** The first week of registration, January 8<sup>th</sup> is open only to families with children currently enrolled in St. John’s Preschool and to their siblings and siblings of former students. All returning students must re-register during the first week of registration, beginning January 8<sup>th</sup>. The second week of registration, beginning Wednesday, January 17<sup>th</sup> is open to families in the Parish, and the third week, beginning Monday, January 22<sup>nd</sup> is open to all other families. Within each category, children are accepted on a first-come, first-served basis according to the **date the application is postmarked or deposited in the “completed applications” acrylic holder next to the Preschool Office door in the Parish Center.** The time of day is not a factor.

(OVER to page 2)

Please do not take applications to the Parish Office. **Those applications that are hand-delivered can be turned in at the Preschool Office anytime during Preschool hours from 8:30am to 3:30pm** or put in the "completed applications" acrylic holder next to the Preschool Office door. For mail, the postmark date cannot be before the Monday of the week for your designated registration.

## **TUITION**

Tuition is due on the first class day of each month.

### **2018-2019 tuition is:**

Three year-old class \$205.00 per month  
Four year-old class \$255.00 per month  
Four year-old extended day class \$460.00 per month  
(out-of-parish, additional \$5 per month)

The Preschool depends on fixed monthly tuition fees to cover expenses. Therefore, full monthly tuition must be paid for each child at St. John's regardless of the number of days missed due to illness, vacation, or withdrawal from the program. At the Preschool, all tuition payments are made through Faith Direct. The first of nine monthly payments will be due no later than August 15, 2018; no exceptions can be made.

## **APPLICATION AND REGISTRATION FEES**

A **\$100.00 non-refundable application fee** must accompany each application for a place in St. John the Apostle Preschool. The fees may be paid by **check or money order**. Application fees cannot be refunded under any circumstances.

## **TOURS AND QUESTIONS**

Prospective parents and children are welcome to visit the Preschool. Please call Dr. Jane Taylor, Director of St. John the Apostle Preschool at (703) 777-7873 or Parish Office (703) 777-1317 to schedule an individual meeting and tour or if you have any questions about the application process. Children are welcome.